

Please be Seated

seat inscription form



THE CONCOURSE
CHATSWOOD

Ladies & Gentlemen, last call for seats

To make a contribution to the cultural future of your community, please complete the attached form.

Contact details

Name: _____

Address: _____

Suburb: _____

State: _____ Postcode: _____

Daytime Telephone: _____

Email Address: _____

Seat request

Please indicate the number of seats required in each location:

The Concert Hall _____

The Theatre _____

You will be able to select a specific seat position. A representative of The Concourse will contact you.

Seat inscription

Please print clearly the inscription as you would like it to appear on your seat here (the maximum number of characters per seat is 70).

One-off donation

Alternatively, you may wish to make a one-off donation to The Concourse. Please indicate below the amount of your donation and to which area of The Concourse you would like the donation to be directed.

Amount: \$ _____

- Performing Arts Centre on The Concourse
 Chatswood Library on The Concourse

Payment details

Total amount: (\$1,500 per seat and/or a one-off donation of any amount)

\$ _____

Payment method: (Please tick one box only)

- Cheque (for seat endowments and one-off donations to the Performing Arts Centre please make your cheque payable to The Civic Place Trust, or for one-off donations to Chatswood Library please make your cheque payable to The Willoughby City Council Library Gift Fund)
- Cash (for security reasons, please do not send cash in the post – if paying by cash please deliver your form and payment personally to the address below)
- Credit Card – one-off payment
- Credit Card – instalments (equal annual payments over two years).

Credit card details

Card type: _____

Mastercard Visa

Card number: _____

Name on card: _____

Expiry date: _____

I hereby authorise The Civic Place Trust to charge my credit card for the amount indicated above on this occasion only/in two equal annual instalments (please delete as appropriate)

Signature: _____ Date: _____

- The Concourse may occasionally publish donor names to promote the Please be Seated program. Please tick this box if you do not agree to your name being used for this purpose.

Submit your form to The Civic Place Trust by post,
in person or by email:

PO Box 57, Chatswood NSW 2057

31 Victor Street, Chatswood NSW 2067

theconcourse@willoughby.nsw.gov.au

The Civic Place Trust ABN 83 724 051 956

Willoughby City Council Library Gift Fund ABN 47 974 826 099

For more information:

The Concourse gifts and sponsorship: 02 9777 1000

theconcourse.com.au

The Concourse is the new name for Chatswood's Civic Place and is an initiative of Willoughby City Council.



WILLOUGHBY CITY COUNCIL